

# Legal Health Check Up List

## *for Small Businesses:*

- Supplier agreements up to date and working in your favor
- Compliance with all existing employment laws
- Meeting the terms of privacy laws protecting a customer's information
- Being up to date with this year's taxing requirements
- Having a written agreement for each partnership you are in and review them regularly
- Revision of your leasing agreement. Are you sure you are not in it for a bad break-up?
- Trademarks need to be renewed every ten years. Are your other intellectual property items up to date?
- Confirm the lack of discrimination in the process of hiring and dismissing employees
- Make sure insurance policies still cover all of the risks you might encounter. Is there any change in the insurance policies you have purchased?
- Compliance with current health, safety and environmental legislations

For further assistance do not hesitate to contact us at

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